

**MODEL MEMORANDUM OF UNDERSTANDING (MOU) –  
CAMPUS SEXUAL ASSAULT  
A GUIDE FOR CALIFORNIA CAMPUSES, LAW ENFORCEMENT, & COMMUNITY GROUPS**

INTRODUCTION

The California Attorney General’s Office and University of California Office of the President, in partnership with the Alameda County and San Bernardino County District Attorney’s Offices and San Francisco and Oxnard Police Departments, is pleased to release a Model Memorandum of Understanding (MOU) between campuses, local law enforcement, and community partners.

The Model MOU is designed to help local law enforcement agencies and colleges/universities improve their coordination and collaboration in response to cases of campus sexual assault. Recent changes in California law require California campuses to have policies in place to ensure that reports of violent crime, hate crime, or sexual assault made to campus authorities are promptly disclosed to local law enforcement. The Model MOU will help campuses and law enforcement agencies comply with their obligations, increase reporting, and work together to improve all parties’ responses to campus sexual assault.

The Model MOU includes 2 Parts:

1. **How-To Guide:** The How-To Guide is a step-by-step guide for local stakeholders to create an MOU that reflects local needs and capacity. It is intended to provide context, suggested supplemental content, and points of discussion to assist parties as they tailor the MOU to their unique circumstances, including any preexisting agreements between some or all Parties. The How-To Guide is organized in the same structure as the Template MOU.
2. **Template MOU:** The Template MOU provides sample language for parties to incorporate into their local agreement. Parties may wish to adapt the Template to ensure consistency with other agreements already in place between some or all of the Parties, and to revisit any preexisting agreements to reconcile any changes in law or practice. The Parties may wish to supplement various sections of the Template with suggestions from the How-To Guide.

We hope that campuses, law enforcement agencies, and community-based organizations around the state will use the Model MOU and adopt customized local agreements that reflect all of our shared commitment to justice for victims and accountability for perpetrators of sexual violence.

If you have any questions about this Model MOU, or if you plan to adopt part or all of the Model MOU in your community, please contact Shannon Hovis at [Shannon.Hovis@doj.ca.gov](mailto:Shannon.Hovis@doj.ca.gov).

The Model MOU does not replace or supersede the law, and does not create any enforceable rights. Similarly, it does not offer legal advice. For more information about requirements under California and federal law regarding campus sexual assault, please see Attorney General Harris’s January 2015 Information Bulletin at <http://bit.ly/1Ccwfb1>.

## ACKNOWLEDGMENTS

This Model Memorandum of Understanding (MOU) is the product of a collaborative effort by:

Alameda County District Attorney's Office  
California Department of Justice, Office of the Attorney General  
Oxnard Police Departments  
San Bernardino County District Attorney's Office  
San Francisco Police Department  
University of California Office of the President

The contribution of the following agencies and organizations is also greatly appreciated:

Association of Independent California Colleges and Universities  
California Coalition Against Sexual Assault  
California College & University Police Chiefs Association  
California District Attorneys Association  
California Police Chiefs Association  
California State Assemblymember Jose Medina  
California State Assemblymember Mike Gatto  
California State Assembly Speaker Toni Atkins  
California State Senate President Pro Tempore Kevin De León  
California State Sheriffs' Association  
California State Student Association  
California State University  
Community College League of California  
Los Angeles County District Attorney's Office  
Los Angeles County Sheriff's Department  
Project Sister Family Services  
San Diego County Sheriff's Department  
San Luis Obispo District Attorney's Office  
University of California Students Association  
Women LEAD Network